



**April Part I Exam
Cancelled**

Dear Examinee,

We regret to inform you that the April Part I administration has been cancelled due to on-campus and Prometric test site closures in response to COVID-19. Our first priority is the safety of testing candidates and our staff who administer the exams. We balance this with our sense of responsibility to facilitate your journey towards licensure, and an understanding of the negative impact exam cancellations can have on our examinees.

Due to the uncertainty around the impact of COVID-19 in the coming months, we are unable to make firm commitments about rescheduling opportunities. We can assure you that the NBCE will make all reasonable efforts to minimize the impact to examinees of cancelled exams, while maintaining our standards for the security and validity of our exams. Rescheduling information will be posted on our website at mynbce.org/examinfo, when available, as well as emailed directly to impacted examinees.

To facilitate any rescheduling efforts we will apply your exam fee to a re-administration. If you would like a refund to be processed instead, please email support@nbce.org. Please be aware that by withdrawing your exam fee, and closing your application, we will not be able to guarantee a seat during a specially scheduled re-administration of the April exams.

Sincerely,

A handwritten signature in black ink, appearing to read "Norman E. Ouzts, Jr., D.C.", written in a cursive style.

Norman E. Ouzts, Jr., D.C.

NBCE Chief Executive Officer

A handwritten signature in black ink, appearing to read "Bruce L. Shotts, D.C.", written in a cursive style.

Bruce L. Shotts, D.C.

NBCE Director of Written Exams

For more information, please contact the Exam Relations Department at support@nbce.org or 800-964-6223.